

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
August 10, 2017

Open Forum: Concerns about repaving by the facilities department who tore up the roads. Referred to the city.
 Questions of the pool opening schedule.

Meeting Called By: Linda Caudle
Meeting Called To Order: 7:19 PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Thursday of each month)

Roll Call

Linda	Tracey	Chele	Susan	Pat	Vacant	Vacant	Vacant	Vacant	Chantelle
Present	Present	Present	Present	Present					Present

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of 7/13/2017

- II. **Adoption of the Agenda**
 - a. Approved

- III. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the July 2017 Financials
 - Total Expenses were under the Total Income by \$7,607.04.86 for July
 2. Audit Committee Expense – Over budget for July 2017
 - Insurance Payment
 3. Maintenance Committee Expense – Over budget for July 2017
 - Pool supplies and maintenance
 4. Publicity and Recreation Committee Expense – Under budget for July 2017
 5. Compliance Committee – Over budget for August 2017
 - Boulders
 6. 1 new applicant for open board position.
 - b. **Publicity & Recreation-meets monthly every 2nd Thursday at 5:30PM in the Timberlane clubhouse office.**
 1. National night out went very well and was well attended by homeowners, local representatives, and police officers.
 2. There will be a community yard sale on August 26th. Setup will start at 7am. The sale will go from 9-3.
 3. The Holiday Bazaar is November 4th. So far we have 9 vendors signed up.
 4. The newsletter deadline is Sept. 15th. Committees need to turn in an article to Susan.
 5. The PR Committee discussed the Facebook page and thinks the page should return to allowing homeowner to post comments immediately and moderate them after.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4th Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Discussion of violation process and how we are communicating with Association Manager. Letters are late this month.
 2. Boulder issues have been corrected.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Have had a couple of problems with the pool pump when someone hits the Emergency Shut Off Switch. I believe it causes an air pocket to form. Must wait for air pocket to dissipate and then turn the pump

- back on.
- 2. Drain Cleaning was scheduled for August 3rd.
- 3. We have a couple of tree issues that Cloudy Sky will be bidding on

IV. Treasurers Report

- a. See detail at end of this document

V. Unfinished Business:

- a. Review walkway repair/replace bid and discuss needs. Voted on repair.
- b. Review City Storm Water Easement proposal and legal feedback. Chantelle to get final documents from Ben for board signature.
- c. Review update of Timberlane Facility Use by Covington Police status.

VI. New Business:

- a. None

VII. Association Manager's Report:

- a. Nothing to add.

VIII. Executive Session (8:20-8:50p)

- a. Discussion about homeowner account.
- b. Discussion about personnel issues.

IX. Table of Motions

Motion 1: Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Susan	Pat				
Yes	Yes	Yes	Yes	Yes				

Motion 2: Approve phase one and phase three from Eagle Asphalt Sealcoating bid for 13,915.00 plus tax for concrete repair work, and include magenta area, price to be confirmed through email.

Motion by: Tracey

2nd: Pat

Linda	Tracey	Chele	Susan	Pat				
Yes	Yes	Yes	Yes	Yes				

Meeting adjourned at 8:50PM

Treasurer's Report August 10, 2017

Month End Balance:

Operating Fund	\$156,393.93
Reserve Account	\$ 52,685.39
Petty Cash	\$ 751.10
Delinquents	\$170,807.64
Month End Income	\$ 35,656.89

July Expenses:

Insurance	\$ 4,928.00
Legal Fees	\$ 333.00
Utilities & Garbage & Phone	\$ 907.71

Street Lights	\$ 2,460.52
Water and Sewer	\$ 0.00
Management Svcs.	\$ 5,083.33
Postage & Office Supplies	\$ 102.55
Coupons	\$ 22.56
Escrow Transfer Fees	\$ 750.00
Maintenance	\$ 4,822.21
Pool	\$ 3,834.75
Payroll/Taxes/Services	\$ 418.63
Security Patrol	\$ 2,023.06
Reserve	\$ 816.67