

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
July 14, 2020

Open Forum: Question about the pool

Meeting Called By: Linda Caudle
Meeting Called to Order At: 7:05PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Tuesday of each month)

Roll Call

Linda	Susan	Chele	Gloria	Dorian	Vacant	Vacant	Vacant	Vacant	Irene
Present	Present	Present	Present	Absent					Present

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of June 16, 2020
 - b. Approve removal of unsafe tree in greenbelt near 1-066 \$3,692.40

- II. **Adoption of the Agenda**
 - a. Approved

- III. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the May 2020 Financials
 - Total Income was over the Total Expense by \$5,058.25
 - Maintenance was under budget by \$1,401.51
 - Audit was under budget by \$4,502.35
 - Compliance Committee was under budget by \$33.33
 - Pub and Rec Committee was under budget by \$255.83
 2. Review of the June 2020 Financials
 - Total Income was under the Total Expense by \$5,626.81
 - Maintenance was under budget by \$2,502.67
 - Audit was under budget by \$3,225.13 with the exception of water and sewer. I don't know if there is an underground leak, or if this was due to pressure washing done in May. We will have to wait until next month's bill to see if more investigation needs to happen.
 - Compliance Committee was under budget by \$33.33
 - Pub and Rec Committee was under budget by \$255.83
 3. No new names were submitted for board positions. No further word from the interested party from last month.
 - b. **Publicity & Recreation-meets monthly every 2nd Tuesday at 5:30PM in the Timberlane clubhouse office.**
 1. No events planned.
 2. Latest newsletter posted and mailed.
 3. Still no rentals until Covid Phase 2 reopening in affect.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4th Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Nothing to report this month due to Covid restrictions.
 - d. **Maintenance & Pool-meets as needed.**
 1. Had 1 tree removal request. Voted on during consent agenda.
 2. Had 1 pothole repair request
 3. Have had a few flooding issues in cul-de-sacs. I have asked to have bids to just regrade those cul-de-

- sacs with the original drains that are just holes in the ground. Will wait to see what those will be.
4. PPE equipment is purchased and in the pool room office for the security patrol. I purchased Medium and Large gloves and disposable masks.
- e. Update on month three of food trucks events started by valued volunteer.**
1. \$180 has been spent on advertising (we are reimbursing Callie for this)
 2. Social distancing and masks are required
 3. Only scheduled vendors can be selling on HOA property
 4. Mike's Shaved Ice has cancelled some events due to the rise in Covid cases. June 15th is cancelled, the others are tentative.
 5. Callie is planning August vendors now. Should she have to go back to work at the school itself, she will need additional help in opening/closing the parking lot for the vendors. (Any board member should be able to accomplish this).
 6. I have asked if Callie can continue this into the fall. We will do what we can until we can start renting out the clubhouse again. Then it will be a little more difficult. But having them here does seem to be a big hit and supports the small businesses as we like to try and do.

IV. Treasurers Report

- a. See attachment 1

V. Unfinished Business:

- a. Pool Repairs – on hold for locker room repairs
- b. MacDonald-Miller - quote for replacement, Pump Motor and Bearing Assembly need replacing-on hold
- c. Pool Women's Locker Room – hold for later in the year to reassess Covid-19 requirements/fees

VI. New Business:

- a. Security back on duty
- b. Road repairs – Melissa awaiting review from 2 asphalt contractors

VII. Association Manager's Report:

- a. Delinquencies went up with 5 more homeowners over 90 days delinquent bringing the number to 188.
- b. Delinquencies as of 06/30/2020 \$217,785.85.
- c. Cloudy Tree will be removing trees and pruning the area around 2-017. Trees near 1-066 removed.
- d. Cedar County found pool deck drains plugged when they were pressure washing. Vendor will be contacted to vacuum them out.

VIII. Table of Motions

Motion 1: Approval of Consent Agenda
Motion by: Linda

Linda	Chele	Susan	Gloria	Dorian				
Yes	Yes	Yes	Yes	N/A				

Meeting adjourned at 7:25PM

Attachment 1 – Treasurers Report

Month of May and June Balances 2020

<u>Month End Balance:</u>	<u>May</u>	<u>June</u>
Operating Fund	\$229,385.34	\$236,376.77
Reserve Account	\$ 70,205.60	\$ 70,216.99
Petty Cash	\$ 1,828.94	\$ 2,000.08
Bad Debt Allowance	\$149,863.14	\$149,863.14

Monthly Expenses:

Insurance	\$ 1,603.25	\$ 113.33
Legal Fees	\$ 739.81	\$ 950.00
Utilities & Garbage & Phone	\$ 906.55	\$ 1,161.08
Street Lights	\$ 2,473.53	\$ 1,734.40
Water and Sewer	\$ 501.49	\$ 3,073.13
Management Svcs.	\$ 4,583.50	\$ 4,583.50
Postage & Office Supplies, copies	\$.00	\$ 198.30
Coupons	\$.00	\$ 15.60
Maintenance	\$ 6,636.55	\$ 6,315.91
Pool	\$ 1,314.36	\$ 533.84
Payroll/Taxes/Services	\$ 215.84	\$ 55.84
Security Patrol	\$ 214.31	\$.00
Reserve	\$ 1,200.00	\$ 1,200.00