

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
July 13, 2017

Open Forum: Discussion about property boarders.
Discussion about rules and how we enforce them.

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:40PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Thursday of each month)

Roll Call

Linda	Tracey	Chele	Susan	Pat	Vacant	Vacant	Vacant	Vacant	Chantelle
Present	Present	Present	Present	Present					Present

I. Approve Consent Agenda

- a. Approve Meeting minutes of 6/8/2017.
- b. Ratify email vote approving bid from Cedar County Landscaping in the amount of \$1,238.04 for boulder relocations.
- c. Ratify email vote approving Cloudy Sky Tree Service management of problem trees in the greenbelts in the amount of \$3,040.80.

II. Adoption of the Agenda

- a. Approved with addition of executive session needed.

III. Committee Reports/Current Work Summary

- a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the June 2017 Financials
 - a. Total Expenses were over the Total Income by \$5,835.86 for June
 2. Audit Committee Expense – Under budget for June 2017
 3. Maintenance Committee Expense – Over budget for June 2017
 - a. Clubhouse bathrooms sinks, counters and toilets all replaced
 4. Publicity and Recreation Committee Expense – Under budget for June 2017
 5. Compliance Committee – Under budget for June 2017
 6. No new applications for board membership.
- b. **Publicity & Recreation-meets monthly every 2nd Thursday at 5:30PM in the Timberlane clubhouse office.**
 1. National Night Out is August 1st. Josh, resident, will help with Hot dogs. More volunteers would be great. City members and police should be in attendance. BBQ starts at 7pm, and flashlight walk at 8:30pm.
 2. Holiday Bazaar: applications are out, up on Facebook, and on website. Bazaar is set for 11/4 at 9am – 4pm.
 3. Several rentals are coming up over the next month or so.
- c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4th Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Issues with boulders (too many in certain culdesacs, missed boulders in others) have been corrected. Have received some complaints but an equal number of thank you’s as well.
 2. Learned that new online system coming end of year. Will start to plan.
- d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Pool has opened, but pool still dirty. Need Aqua Quip to finish cleaning as well as provide us with the

- proper chemicals needed for day to day operations.
- 2. A new pool vacuum has been purchased. The old vacuum is still not working.
- 3. Have yet to hear from drain cleaning company regarding pumping.
- 4. Clubhouse bathrooms are complete
- 5. Drinking fountain cabinet is complete
- 6. Waiting for some tree removal and a review of some trees connecting with Covington Park Development to see if they are our trees to take care of.

IV. Treasurers Report

- a. See details at end of minutes.

V. Unfinished Business:

- a. Clubhouse Walkway repair/replace, revisit bids – Tabled
- b. City Storm Water Easement proposal – Tabled, with attorney

VI. New Business:

- a. None

VII. Association Manager’s Report:

- a. EPL will renew on schedule in August.

VIII. Executive Session (8:20 – 9:50pm)

- a. Reviewed request regarding account by Homeowner.
- b. Discussion of and legal response.

IX. Table of Motions

Motion 1: Approval of Consent Agenda
Motion by: Linda

Linda	Tracey	Chele	Susan	Pat				
Yes	Yes	Yes	Yes	Yes				

Meeting adjourned at 9:50PM

Treasurer’s Report July 13, 2017

Month End Balance:

Operating Fund	\$147,186.92
Reserve Account	\$ 51,861.12
Petty Cash	\$ 751.07
Delinquencies	\$174,803.21

May Expenses:

Insurance	\$ 393.75
Legal Fees	\$ 683.00
Utilities & Garbage & Phone	\$ 982.54
Street Lights	\$ 2,460.52
Water and Sewer	\$ 376.31
Management Svcs.	\$ 5,083.33
Postage & Office Supplies	\$ 1,168.62
Coupons	\$ 22.68
Escrow Transfer Fees	\$ 1,500.00

Maintenance	\$ 18,057.43
Pool	\$ (678.52)
Payroll/Taxes/Services	\$ 157.14
Security Patrol	\$ 2,429.30
Reserve	\$ 816.67