

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
June 8, 2017

Open Forum: Compliments from attending residents regarding updated bathroom work.

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:13PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Thursday of each month)

Roll Call

Linda	Tracey	Chele	Susan	Pat	Vacant	Vacant	Vacant	Vacant	Chantelle
Present	Present Left 8:05p	Present	Present						Present

- I. **Ben Parish with City of Covington**
 - a. Reviewed updated Storm Water plan that will affect Timberlane with Board and attending Residents.

- II. **Approve Consent Agenda**
 - a. Approve Meeting minutes of May 11, 2017

- III. **Adoption of the Agenda**
 - a. Approved with additions to new business.

- IV. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the May 2017 Financials
 - a. Total Expenses were over the Total Income by \$5,068.65 for May
 2. Audit Committee Expense – Under budget for May 2017
 3. Maintenance Committee Expense – Over budget for May 2017
 - a. Sidewalk repairs
 - b. Pool fencing
 - c. Window replacement due to vandalism
 4. Publicity and Recreation Committee Expense – Under budget for May 2017
 5. Compliance Committee – Under budget for May 2017
 6. No new applications for board membership. However, trying to convince one person to join. He will “think about it”.
 - b. **Publicity & Recreation-meets monthly every 2nd Thursday at 5:30PM in the Timberlane clubhouse office.**
 1. The newsletter deadline is June 15th which is one week away. We need an article from each committee for the newsletter. If you have other information you want in the newsletter please let Susan know.
 2. We have two more rentals this month but no rentals in July and August at this point.
 3. Our next event is National Night Out on August 1st. We will be serving hot dogs, chips and root beer floats again. We need the board to vote on the use of \$350 for the event.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Boulder review is complete. Plan for corrections to be July 6th or 7th.
 2. ACPC letters just went out so next meeting will be full review.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Pool Opening letters ready to send out
 2. Pool Depth Numbers will be stickers, as we were unable to find a reliable paint for the tiles

3. Have yet to hear from drain cleaning company regarding pumping.
4. Clubhouse bathrooms are near completion
5. Drinking fountain replacement to sink is complete
6. Waiting for some tree removal

V. **Treasurers Report**

- a. See end of document for details

VI. **Unfinished Business:**

- a. Clubhouse walkway repairs/replace bid revisit – tabled until July due to no bids yet.
- b. Clubhouse restroom improvements – discussed punch list of additional things to do for completion.
- c. Pool opening to be June 30th. Reviewed list of things to be prepared.

VII. **New Business:**

- a. City of Covington Easement, proposal vote to move forward.

VIII. **Association Manager’s Report:**

- a. 57 letters processed for ACPC.
- b. Audit is in process.

IX. **Table of Motions**

Motion 1: Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Susan	Pat				
Yes	Yes	Yes	Yes	Yes				

Motion 2: Give blessing to City of Covington to move forward with their planning process. Once documents received have attorney review for easement requests.

Motion by: Pat

2nd: Chele

Linda	Tracey	Chele	Susan	Pat				
Yes	Absent	Yes	Yes	Yes				

Motion 3: Approve \$350 to spend on National Night Out event August 1st.

Motion by: Susan

2nd: Chele

Linda	Tracey	Chele	Susan	Pat				
Yes	Absent	Yes	Yes	Yes				

Meeting adjourned at 8:20PM

Treasurer’s Report June 8, 2017

Month End Balance:

Operating Fund	\$156,492.97
Reserve Account	\$ 51,037.20
Petty Cash	\$ 471.85

May Expenses:

Insurance	\$ 0.00
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Legal Fees	\$ 1,361.00
Utilities & Garbage & Phone	\$ 770.48
Street Lights	\$ 2,468.47
Water and Sewer	\$ 0
Management Svcs.	\$ 5,083.33
Postage & Office Supplies	\$ 100.70
Coupons	\$ 12.69
Escrow Transfer Fees	\$ 1,200.00
Maintenance	\$ 17,078.40
Pool	\$ 2,473.17
Payroll/Taxes/Services	\$ 249.01
Security Patrol	\$ 2,188.10
Reserve	\$ 816.67