

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
March 13, 2014

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:09PM
Meeting Purpose: Regular Board Meeting

Roll Call

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Present	Present	Present	Present	Present	Present			

I. Approve Consent Agenda

- a. Approve Meeting minutes of 2/13/2014 – Approved
- b. Cul-de-sac draining bid - \$495/ea plus disposal – 3/6/14 email vote ratification

II. Adoption of the Agenda

- a. Adopted

III. Unfinished Business:

- a. None

IV. New Business:

- a. Rental Donations – Have had a couple of donation requests. Discussed costs about donating clubhouse and current donation policy. Suggestions: Request a letter of request identifying the reasoning for using the building and addressing the donation criteria. Request donation of paper products. Request small donation to cover hard costs (paper, electricity, etc.). Request time donations, cleanup, etc.
- b. P/R Events for April – Easter Egg Hunts, Earth Day, Spring Bazaar – maybe.
- c. Director Comments: Comments regarding outside communities commenting on the improvements of Timberlane. Also compliments for documents that are available on the website that support our residents.

V. Committee Reports/Current Work Summary

- a. **Audit & Nominating-meets monthly at 9:00AM in the Timberlane clubhouse office on the first Monday of the month.**
 - 1. Audit committee expenses – there was a large charge that will be adjusted for office supplies. Higher fee for utilities for clubhouse. May be due to extensive cold. All other items within budget and overall expenses under budget.
 - 2. Dues were down to \$19k collected versus ~\$30k last month.
- b. **Publicity & Recreation-meets monthly every 3rd Monday at 7:30PM in the Timberlane clubhouse office.**
 - 1. Working on events Easter Egg Hunt, Earth Day, possible Spring Bazaar, Rummage Sale, National Night Out and Trash & Bash.
 - 2. Once again newsletter sent every four months rather than quarterly.
- c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1st Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
 - 1. Several letters and fine letters are being sent out and seem to be effective.
 - 2. Vote to give Chantelle discretionary approval to reverse \$25 charges when she deems it necessary.
- d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. Toilets tend to continue to be running. Need to be addressed.
 - 2. Put out bids for drain cleaning of flooded cul de sacs.
 - 3. New landscaping company is on board and seems to be doing an excellent job.
 - 4. Pool manual now needs pictures of equipment on site included.
 - 5. A particular piece of equipment is up in the ceiling and can't be read so bids are being collected to

relocate it.

6. The fence around the wading pool will need to be made taller before the pool can open.

VI. Items for Discussion at next Workshop

- a. Committee Charters
- b. Clubhouse Donation policy
- c. Rental Agreement/Insurance requirements
- d. Pool updates

VII. Table of Motions

- a. **Motion 1:** Approval of Consent Agenda

Motion by: Tracey
2nd: Tonja

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- b. **Motion 2:** Approve donation of clubhouse for dance team for two evenings for a nominal fee of \$20 per event provided their dates do not overlap with paying rentals and they submit all required paperwork.

Motion by: Tracey
2nd: Kristi

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- a. **Motion 3:** Spending for event expenses for Easter Egg Hunt, not to exceed \$350 by PR Committee

Motion by: Tracey
2nd: Linda

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- a. **Motion 4:** Spending for event expenses for Earth Day cleanup event, not to exceed \$100 by PR Committee

Motion by: Tracey
2nd: Linda

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- a. **Motion 5:** Spending for event expenses for Spring Bazaar event, not to exceed \$100 by PR Committee, provided we find a volunteer leader.

Motion by: Tracey
2nd: Linda

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- a. **Motion 6:** Give Association Manager approval to reverse \$25 fines when she deems it appropriate based on circumstances.

Motion by: Josh
2nd: Chele

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

Meeting adjourned at 8:14 PM