

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
February 9, 2017

Open Forum:

Meeting Called By: Linda Caudle
Meeting Called To Order At: 6:58 PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Thursday of each month)

Roll Call

Linda	Tracey	Chele	Susan	Scott	Pat	Vacant	Vacant	Vacant	Chantelle
Present	Present	Present	Present	Absent	Present				Present

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of 1/12/2017

 - II. **Adoption of the Agenda**
 - a. Approved

 - III. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 - 1. Review of January 2017 financials
 - a. Total Expenses were under the Total Income by \$18,442.29 for January
 - i. Audit Committee Expense – Under budget for January 2017
 - ii. Maintenance Committee Expense – Under budget for January 2017
 - iii. Publicity and Recreation Committee Expense – Under budget for January 2017
 - iv. Compliance Committee – Under budget for January 2017
 - b. One person emailed about joining the board. Waiting to hear back from him
 - b. **Publicity & Recreation-meets monthly every 2nd Thursday at 5:30PM in the Timberlane clubhouse office.**
 - 1. No meeting last month due to illness.
 - 2. Cleaners are amazing and would like Thursday cleaning to be the primary day.
 - 3. Newsletter went out, and there is now a month deadline for the next version
 - 4. Six rentals planned between now and April. If something comes up may need other board member help.
 - 5. Easter Egg hunt planned and will ask the board for budget to cover.
 - 6. Will be registering for National Night Out again this year.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 3rd Tuesday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. Still planning boulder installation, will discuss soon.
 - 2. We are getting into a groove with Tops.
 - 3. Discussed the parking patrol process with the towing company. Need to continue to encourage them to patrol and tag.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. A couple of trees fell in the windstorm and a resident went out and cleaned them up for us with approval. We are very appreciative.
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- IV. **Treasurers Report**
 - a. See end of document for report details

V. **Unfinished Business:**

- a. Boulder installation planned for week of February 27th and March 3rd.
- b. Rental coordinator hire on hold as per PR to save money. As summer rentals increase the issue may be revisited.
- c. Bid still in progress for pool/park light replacement/repair.

VI. **New Business:**

- a. Toilets have been repaired and company has given a bid to replace all toilets and sinks. Discussed expanding the bid to include removing unusable water fountain and replacing with sink.

VII. **Table of Motions**

Motion 1: Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Susan	Scott	Pat			
Yes	Yes	Yes	Yes	Absent	Yes			

Motion 2: Approve \$350 to be spent by PR for annual Easter Egg Hunt

Motion by: Tracey

2nd: Pat

Linda	Tracey	Chele	Susan	Scott	Pat			
Yes	Yes	Yes	Yes	Absent	Yes			

Meeting adjourned at 8:04PM

Treasurer's Report February 9, 2017

Month End Balance:

Operating Fund	\$139,292.46
Reserve Account	\$ 47,744.32
Petty Cash	\$ 781.44

January Expenses:

Insurance	\$ 1,229.16
Legal Fees	\$ 22.50
Utilities & Garbage	\$ 1,212.76
Water and Sewer	\$ 0
Management Svcs.	\$ 5,083.33
Postage & Office Supplies	\$ 574.64
Coupons	\$ 1,713.31
Escrow Transfer Fees	\$ 1,050.00
Maintenance	\$ 4,750.71
Pool	\$ 423.52
Payroll/Taxes/Services	\$ 319.04
Security Patrol	\$ 1,894.72
Reserve	\$ 816.67