

**Timberlane Homes Association, Inc.**  
**Meeting of the Board of Directors**  
**November 8, 2012**

**Meeting Called By:** Linda Caudle  
**Meeting Called To Order At:** 7:00PM  
**Meeting Purpose:** Regular Board Meeting

**Roll Call**

<b>Linda</b>	<b>Tracey</b>	<b>Chele</b>	<b>Tonja</b>	<b>Josh</b>	<b>Jamie</b>	<b>Kristi</b>		
Present	Present	Present	Present	Present	Absent	Present		

**I. Adoption of the Agenda**

- a. Adopted

**II. Approve Consent Agenda**

- a. Approve Meeting minutes of 10.11.12 - Approved

**III. Treasurers Report**

- a. We have had a positive cash flow month. Partly due to paying the auditor a month later than expected.
- b. We did not have an increase in Accounts Receivable this month and that we will continue to monitor accounts receivable closely to see the effect of our changes in policy.

**IV. Committee Reports/Current Work Summary**

- a. **Publicity & Recreation-meets monthly every 4<sup>th</sup> Tuesday at 7:00PM in the Timberlane clubhouse office.**
  - 1. Halloween event was very successful. Entertained more than 110 kids, so many we ran out of candy and had to run out for more. Had 8-10 high school volunteers who helped set up, clean up and supervise events. Pictures will be posted to Facebook soon.
  - 2. Make a Difference Day had 9 volunteers who worked diligently to fill a 40CY roll off with green belt waste. Some neighbors and one high school volunteer came out to help as well. One young man in the area, Chase, was very helpful
  - 3. The holiday bazaar is next weekend. We are desperate for vendors as we only have about 8-10 at this point. There will be high school volunteers here to help with Santa and pictures.
- b. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1<sup>st</sup> Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
  - 1. Have some complaints to deal with and will be discussing those new ones at the next rescheduled meeting.
  - 2. Are currently looking for a compliance person to follow up on complaints payable on a piece rate. Have a couple of people in mind.
- c. **Audit & Nominating-meets monthly at 7:00PM in the Timberlane clubhouse office on the Monday prior to the Board meeting (held on the 2<sup>nd</sup> Thursday of every month).**
  - 1. Received first auditor report with some flags. All had easy answers in order to validate.
  - 2. We have a new official board member – Kristi Patterson.
  - 3. Audit meetings will now be the first Monday of each month at 9:30am.
- d. **Maintenance & Pool-meets monthly every 3<sup>rd</sup> Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
  - 1. Pool maintenance company quotes received. Recommend we go with AquaQuip for a one year contract payable monthly. Will need to vote on this.
  - 2. Have one bid to complete VGBA compliance work. Still waiting on another. We are looking about \$8k to fix the drain issue.
  - 3. Filled the pool the rest of the way and added chlorine, turned on the pump and the alarms went off again. Will need to get someone out to take a look at it and the styngl switch.
  - 4. Still waiting to hear from the logger that Paula with GRCC recommended to move on the tree plan. It's been difficult to reach him.

5. Still waiting to hear from D. McGraw regarding repairing potholes and repaving cul de sacs. He is a homeowner/contractor.
6. Went to the City Advisory meeting regarding the plans to widen Kent Kangley. It is right in front of the Home Depot area and may affect traffic to Timberlane.
7. Susan, George and Linda went to the Safe School event that will be working on trails to support kid traffic. There are three houses that will be affected by the planned trails – one has their fence in a greenbelt that will have to be moved.

**V. Board Member Comments**

- a. Plan to be here early for the Annual meeting to help set up and greet guests.
- b. Our new collection letters seem to be working since our delinquencies seem to have improved.
- c. Future annual meetings (2013) will be held in November in order to allow thirty days to pass from the time the budget is presented to the homeowners and the time it goes into effect.

**VI. Table of Motions**

- a. Motion 1:** Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi		
Yes	Yes	Yes	Yes	Yes	Absent	Yes		

- b. Motion 2:** Select Aqua Quip for pool maintenance

Motion by: Linda

2<sup>nd</sup>: Tracey

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi		
Yes	Yes	Yes	Yes	Yes	Absent	Yes		

- a. Motion 3:** Accept the bid from Aqua Quip to complete the DAMN VGBA compliance work in the desperate effort to open the pool next season. This will mean we will no longer wait for the second bid that has been out for a while.

Motion by: Tracey

2<sup>nd</sup>: Chele

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi		
Yes	Yes	Yes	Yes	Yes	Absent	Yes		

**Meeting adjourned at 7:39PM**