

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
October 9, 2018

Open Forum: Discussion about the community cleanup and how awesome it was to have 30 volunteers and lots of comments at how cool it would be to do more.
 Discussion about how to enforce garbage cans being brought in off the streets.
 Discussion about rat problems in the neighborhood.

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:27PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Tuesday of each month)

Roll Call

Linda	Susan	Chele	Pat	Gerald	Gloria	Jenni	Vacant	Vacant	Melissa
Present	Present	Present	Absent	Present	Absent	Present			Absent

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of 9/11/2018

- II. **Adoption of the Agenda**
 - a. Approved

- III. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the September 2018 Financials
 - a. Total Income was under the Total Expense by \$4,172.89
 - b. Maintenance was over budget by \$1,626.49, due to plumbing issues
 - c. Audit was over budget by \$4,688.44 due to legal fees and bad debt expenses
 - d. Compliance Committee was under budget by \$136.67
 - e. Pub and Rec Committee was under budget by \$208.56
 2. Need to adjust budgets to show compliance tracking charges and letters sent under Compliance Committee
 3. Waiting to hear if Compliance Committee can input the tracking instead of Agybyte to save on costs.
 4. No new names were submitted for board positions.
 - b. **Publicity & Recreation-meets monthly every 2nd Tuesday at 5:30PM in the Timberlane clubhouse office.**
 1. Halloween party will be October 27th from 3-6pm. Need volunteers to help decorate and set up the night before starting at 6pm and run the games Saturday from 3-6pm.
 2. The newsletter is out in hard copy and will be emailed soon.
 3. Still need vendors for the Craft Bazaar November 10th. Please share.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4th Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. No updates on compliance because we are still waiting for a response from Agybyte regarding our ability to access the system for tracking issues. Need to find a way to continue to manage compliance issues and not break the bank with administrative fees. Considering 3rd party systems.
 2. Boulder moves/corrections are planned once we approve the quote and schedule.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. Nothing to report

IV. **Treasurers Report**

- a. See attachment 1

V. **Unfinished Business:**

- a. Storm Drain Cleaning vendor
b. Quote from Cedar County Landscaping

VI. **New Business:**

- a. 2017 Audit report and Tax return reviewed and being signed
b. 2019 Budgeting meeting planned for 10/15/2018 at 6:00pm

VII. **Table of Motions**

Motion 1: Approval of Consent Agenda

Motion by: Linda

Table with 10 columns: Linda, Susan, Chele, Pat, Gerald, Gloria, Jenni, Vacant, Vacant, Melissa. Row 1: Yes, Yes, Yes, Absent, Yes, Absent, Yes, Vacant, Vacant, Absent.

Motion 2: Approve

Motion by: Chele

2nd: Gerald

Table with 10 columns: Linda, Susan, Chele, Pat, Gerald, Gloria, Jenni, Vacant, Vacant, Melissa. Row 1: Yes, Yes, Yes, Absent, Yes, Absent, Yes, Vacant, Vacant, Absent.

Motion 3: Approve PR Committee spending of up \$350 for Halloween Party.

Motion by: Gerald

2nd: Susan

Table with 10 columns: Linda, Susan, Chele, Pat, Gerald, Gloria, Jenni, Vacant, Vacant, Melissa. Row 1: Yes, Yes, Yes, Absent, Yes, Absent, Yes, Vacant, Vacant, Absent.

Meeting adjourned at 7:50PM

Attachment 1 – Treasurers Report

Report for September 2018

Month End Balance:

Table with 2 columns: Description, Amount. Operating Fund \$122,474.40, Reserve Account \$ 49,385.44, Petty Cash \$ 1,707.74, Delinquents \$201,757.77, Month End Income \$ 25,103.10

Monthly Expenses:

Table with 2 columns: Description, Amount. Insurance \$ 1,491.95, Legal Fees \$ 1,348.00, Utilities & Garbage & Phone \$ 551.54, Street Lights \$ 2,502.13, Water and Sewer \$ 620.76, Management Svcs. \$ 5,090.00, Postage & Office Supplies, copies \$ 105.65, Coupons \$ 27.00, Maintenance \$ 8,026.76

Pool	\$ 1,091.42
Payroll/Taxes/Services	\$ 1,018.38
Security Patrol	\$ 2,767.69
Reserve	\$ 816.67