

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
October 13, 2020

Open Forum: No homeowners present

Meeting Called By: Linda Caudle
Meeting Called to Order At: 7:02PM
Meeting Purpose: Regular Board Meeting (meets the 2nd Tuesday of each month)

Roll Call

Linda	Susan	Chele	Gloria	Dorian	Vacant	Vacant	Vacant	Vacant	Irene
Present	Present	Present	Present	Present					Present

- 1) **Approve Consent Agenda**
 - a) Approve Meeting minutes of September 8, 2020
 - b) Ratify email vote approving Cloudy Sky Tree Service in the amount of \$1,800
 - c) Ratify email vote approving transition from Agynbyte Management to Loxoma Management beginning January 1, 2021

- 2) **Adoption of the Agenda**
 - a) Approved

- 3) **Committee Reports/Current Work Summary**
 - a) **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**
 1. Review of the August 2020 Financials
 - a. Total Income was under the Total Expense by \$7,566.78
 - b. Maintenance was under budget by \$549.35
 - c. Audit was under budget by \$6,899.88
 - d. Compliance Committee was under budget by \$33.33
 - e. Pub and Rec Committee was under budget by \$255.83
 2. Review of the September 2020 Financials
 - a. Total Income was over the Total Expense by \$41,814.60 - this is due to the transfer of \$50,000 to Reserve Account from Operating Fund per June vote
 - b. Maintenance was under budget by \$4,821.94
 - c. Audit was under budget by \$3,276.44
 - d. Compliance Committee was under budget by \$33.33
 - e. Pub and Rec Committee was under budget by \$136.20
 3. No new names were submitted for board positions in August or September.
 - b) **Publicity & Recreation-meets monthly every 2nd Tuesday at 5:30PM in the Timberlane clubhouse office.**
 1. No events.
 2. The newsletter is about ready to go out with the ACPC article in there regarding parking on grass.
 - c) **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4th Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 1. We have not met this month but will plan a meeting soon to discuss and address resident complaints.
 - d) **Maintenance & Pool-meets as needed.**
 1. Two tree issues were taken care of.
 2. Met with a couple of companies to see if there is anything that can be done regarding the cul-de-sac flooding, without repaving every road. Also in talks with the city to help us with finding folks to help us. Have a phone call scheduled with city tomorrow morning to discuss drawings, then will get back with the vendors to see if there is anything they can do to help us.

4) Treasurers Report

- a) See attachment 1

5) Unfinished Business:

- a) Pool locker room repairs on hold due to extra fees associated with Covid.
- b) Pool pump motor repair on hold until locker room repair planned.
- c) Road repairs are still being investigated.

6) New Business:

- a) 2021 Operating Budget Discussed.
- b) Food Trucks still happening with the support of homeowner – Callie.
- c) Annual Meeting Planned for November 10th.

7) Association Manager’s Report:

- a) Delinquencies at \$207,463.09, down by \$3,258.75 from August. 233 owners more than 90 days past due.
- b) Four new owners in community.
- c) A few complaints have come in regarding the rainy season coming and plugged drains.
- d) Some homeowners keep asking about mailbox replacement and we remind them that the HOA cannot make changes as they are individual homeowner property.

8) Table of Motions

Motion 1: Approval of Consent Agenda

Motion by: Linda

Linda	Chele	Susan	Gloria	Dorian				
Yes	Yes	Yes	Yes	Yes				

Motion 2: Approve the operating budget presented for 2021

Motion by: Susan

2nd: Dorian

Linda	Chele	Susan	Gloria	Dorian				
Yes	Yes	Yes	Yes	Yes				

Meeting adjourned at 7:43PM

Attachment 1 – Treasurers Report

**October Treasurer’s Report
Month of August and September Balances 2020**

Month End Balance:

	<u>August</u>	<u>Sept</u>
Operating Fund	\$178,657.65	\$185,948.76
Reserve Account	\$122,646.46	\$123,871.24
Petty Cash	\$ 1,977.25	\$ 1,836.72
Bad Debt Allowance	\$149,863.14	\$149,863.14

Monthly Expenses:

Insurance	\$ 1,604.59	\$ 1,604.59
Legal Fees	\$ 254.65	\$ 125.00
Utilities & Garbage & Phone	\$ 1,005.54	\$ 1,449.76
Street Lights	\$ 2,528.62	\$ 2,282.54
Water and Sewer	\$ 476.93	\$ 230.00

Management Svcs.	\$ 4,583.50	\$ 4,583.50
Postage & Office Supplies, copies	\$ 93.78	\$ 0
Coupons	\$ 0	\$ 2.75
Maintenance	\$ 8,483.73	\$ 3,999.74
Pool	\$ 319.34	\$ 530.74
Payroll/Taxes/Services	\$ 132.57	\$ 341.22
Security Patrol	\$ 686.40	\$ 1,991.80
Reserve	\$ 1,200.00	\$62,000.00