

Timberlane Homes Association, Inc.

Meeting of the Board of Directors

October 11, 2012

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:08PM
Meeting Purpose: Regular Board Meeting

Roll Call

| | | | | | | | | |
|--------------|---------------|--------------|--------------|-------------|--------------|--|--|--|
| Linda | Tracey | Chele | Tonja | Josh | Jamie | | | |
| Present | Present | Present | Present | Absent | Present | | | |

I. Adoption of the Agenda

- a. Adopted

II. Open Forum:

- a. Homeowner concerned about receiving a late notice and he is not late. Windermere asked him to get a copy of his check both front and back. His bank said they couldn't do that because it was deposited electronically. He took this information, and a printout to Chantelle and she was taken by surprise. The board will touch base with Chantelle to be sure she understands this issue and will check with their check processing firm to stress the importance of accuracy and communication with Windermere about processing details.

III. Approve Consent Agenda

- a. Approval of September Meeting Minutes

IV. Treasurers Report

- a. Holding steady but still not profitable.

V. Committee Reports/Current Work Summary

- a. **Publicity & Recreation-meets monthly every 4th Tuesday at 7:00PM in the Timberlane clubhouse office.**
 - 1. Fourth quarter newsletter is out. Should be in the mailbox soon.
 - 2. Make a difference day is coming up soon. Will be cleaning streets and one greenbelt. Looking for volunteers. Sending requests to high schools.
 - 3. Halloween party on Sunday for kids.
 - 4. Mountain Vineyard hosting Trunk or Treat will be on Halloween in the big parking lot.
 - 5. Mountain Vineyard wants to send their youth group next weekend for community service.
 - 6. Holiday bazaar is planned for November 17th from 9-4pm with SANTA.
- b. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1st Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
 - 1. New resolution for greenbelt tree damage mailed.
 - 2. Still working out details on how to manage the parking issue.
 - 3. Enforcement checks will be contracted out at a piece rate allowing us to check on up to ten issues per month and stay within budget (not including parking).
- c. **Audit & Nominating-meets monthly at 7:00PM in the Timberlane clubhouse office on the Monday prior to the Board meeting (held on the 2nd Thursday of every month).**
 - 1. Touched base with past accountant to see how she achieved higher dues payment and Windermere will begin to change the color of second late notices in order to help people realize the importance of payment.
 - 2. Auditor was missing an item. Being sent so it should be done soon.
- d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. Waiting for a bid from the lumber company regarding the removal of the diseased trees.
 - 2. Meeting with By Ear to review doors and windows project.

3. Emailed updated budget with reduced pool maintenance line. And redistributed that money throughout the rest of the quarter.
4. Have received some bids for pool maintenance from two companies.
5. Have received final info from Orca regarding current bill and quote for future work. Will most likely be finding another vendor.

VI. Board Member Comments

- a. Kurt with Enumclaw recyclers will be putting a collections box in the small parking lot for collecting items. He has been given a key to the chain.
- b. Need a Santa for the bazaar. We have two lined up.
- c. Discussion regarding Mountain Vineyard youth community service. We will have them clean up the streets. Chele to organize their work on Saturday.
- d. Discussed renting facility on Christmas Eve. We will not have any backup for people having problems so we will have to say no.

VII. Unfinished Business from Last Meeting

- a. None

VIII. Table of Motions

a. Motion 1: Approval of Consent Agenda

| Linda | Tracey | Chele | Tonja | Josh | Jamie | | | |
|-------|--------|-------|-------|--------|-------|--|--|--|
| Yes | Yes | Yes | Yes | Absent | Yes | | | |

b. Motion 2: Approve 2013 Operating Budget as presented.

Motion by: Chele

2nd: Tonja

| Linda | Tracey | Chele | Tonja | Josh | Jamie | | | |
|-------|--------|-------|-------|--------|--------|--|--|--|
| Yes | Yes | Yes | Yes | Absent | Absent | | | |

a. Motion 3: Move the Annual meeting to December 13th.

Motion by: Tracey

2nd: Chele

| Linda | Tracey | Chele | Tonja | Josh | Jamie | | | |
|-------|--------|-------|-------|--------|--------|--|--|--|
| Yes | Yes | Yes | Yes | Absent | Absent | | | |

Open item for next month:

1. Pool Maintenance Contract

Meeting adjourned at 8:41pm