

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
January 10, 2013

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:10PM
Meeting Purpose: Regular Board Meeting

Roll Call

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi	Joe	
Present	Present	Present	Present	Present	Absent	Present	Present	

I. Adoption of the Agenda

- a. Adopted

II. Open Forum

- a. Sue brought a picture of the back of our small blue dumpster which is covered in bad graffiti. Will get in touch with Allied Waste to see what can be done. Chele to email them.
- b. Division 5, Tract P or B, has a “building” being erected in the greenbelt. Looks like it might be some sort of fort. This will be turned over to ACPC to address. Will need to get a work crew together to get it down. Sue will identify actual location in order for us to begin planning an attack. We encouraged Sue to take a police officer with her if she intends to investigate it.

III. Approve Consent Agenda

- a. Approve Meeting minutes of 12-13-2012 – Approved

IV. Treasurers Report

- a. Kristi has been educated on reconciling petty cash and she and Tonja went to the bank to reconcile bank signatures.
- b. There is a safety deposit box set up at the bank and the signatures need to be changed to Linda, Tracey and Kristi in their official capacity.
- c. Financials are late so that year-end adjustments can be entered. Will have two months of financials to cover at the February meeting.

V. New Business:

- a. ACPC Parking Discussion – Some discussion held. Changes to the process to be made and issue to be revisited at January workshop.

VI. Committee Reports/Current Work Summary

- a. **Publicity & Recreation-meets monthly every 4th Tuesday at 7:00PM in the Timberlane clubhouse office.**
 - 1. Since December we have the newsletter completed and should be mailed very soon.
 - 2. Working on planning for Sweetheart Bazaar. Currently have 12-13 tables reserved.
 - 3. Next event to be planned is Easter Egg Hunt.
- b. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1st Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
 - 1. Active complaints are now down below 100. Thank you Susan for walking and checking.
 - 2. Parking compliance is next to tackle.
- c. **Audit & Nominating-meets monthly at 9:30AM in the Timberlane clubhouse office on the first Monday of each month.**
 - 1. Auditor is still trying to complete 2011 audit. When accounts were transfer to Windermere there was some sort of reduction in homeowner equity on the books which has created question marks. He is currently working with Windermere to create documentation for clarity.
 - 2. When checking account balances were transferred to Windemere, Members Equity was reduced on our books which created question marks. The auditor is working with Windemere to get documentation of

the transfer. He will then advise if an adjustment needs to be made to the books to correct this.

d. Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.

1. Phase one of the tree project is complete. Phase two will start first week of February.
2. Pool was drained, cleaned, drain chipped out and drain cover is reinstalled, pictures sent to the county and they have approved the pool for refill. Once it is filled styngl switch will need to be tested. Plug will be installed to keep water separated from wader pool. Still need health department inspection but we are confident we will pass.
3. Received the bid for repaving work and it is huge. Will discuss plan at the workshop.
4. By Ear will begin work approved from last year for small repairs to the clubhouse. It should all be done this weekend. (Screens, door handles, glass replacement, etc.)
5. Alarm company coming out tomorrow to repair the glass break sensor in the clubhouse hall from the office partition over to the hall partition.

VII. Board Member Comments

- a. Tracey saw that the City of Covington had a Facebook post on our tree removal process.
- b. Tracey finally deleted the old homeowner’s forum.
- c. Tonja had a grant application for Kaboom to replace playground equipment but it requires a matching donation. Tracey suggested Tonja contact Sharon Gaimes with Cedar Valley PTA since she is their grant writer for ideas of other places to look.

VIII. Table of Motions

a. Motion 1: Approval of Consent Agenda

Motion by: Linda
2nd: Josh

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi	Joe	
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	

b. Motion 2: Change names on safety deposit box account access from Bryan Lackey, David Boyovich and Tonja Hummel to Linda Caudle, Tracey Thompson and Kristi Patterson.

Motion by: Tracey
2nd: Josh

Linda	Tracey	Chele	Tonja	Josh	Jamie	Kristi	Joe	
Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	

Meeting adjourned at 8:18 PM