

**Timberlane Homes Association, Inc.**  
**Meeting of the Board of Directors**  
**February 9, 2021**  
Virtual meeting via Zoom.com

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**Open Forum:** None

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**Meeting Called By:** Linda Caudle  
**Meeting Called to Order At:** 7:05 pm  
**Meeting Purpose:** Regular Board Meeting (meets the 2<sup>nd</sup> Tuesday of each month)

**Roll Call**

Linda	Susan	Chele	Gloria	Dorian	Vacant	Vacant	Vacant	Vacant	Vacant
Present	Present	excused absence	Present	Present					

**Also Present: Chantelle Mitchell – LCMS Association Manager**

- I. **Approve Consent Agenda**
  - a. Greenbelt Tree proposal from Cloudy Sky Tree Service = \$3,526.40 (email vote on 2.3.21)  
Approve removal of unsafe tree in greenbelt near 1-066 \$3,692.40
  - b. Minutes of January 19th regular meeting (email vote on 1.19.21)
  
- II. **Adoption of the Agenda**
  - a. Approved
  
- III. **Committee Reports/Current Work Summary**
  - a. **Audit & Nominating-meets as needed, not open to the public due to the sensitive nature of the documents they review.**  
January Financials not yet available for review
  
  - b. **Publicity & Recreation-meets monthly every 2<sup>nd</sup> Tuesday at 5:30PM in the Timberlane clubhouse office.**
    1. Clubhouse remains closed to rentals due to Covid-19
    2. No events planned
    3. Will register for National Night Out in the hope things change for the better by August 3.
  
  - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 4<sup>th</sup> Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
    1. One letter prepared by Association Manager about a pressing issue.
    2. Expect to get familiar with new system and follow up on issues late Feb./early March, after Chele gets back from her trip.
  
  - d. **Maintenance & Pool-meets as needed.**
    1. Had 1 tree removal request. Voted on during consent agenda.
    2. Need to repair the downspout on the west corner of the clubhouse
  
- IV. **Treasurers Report**  
No report since January financials are not yet available.
  
- V. **Unfinished Business:**
  - a. New Management Transition Update – Complete.
  - b. A letter was sent to the City of Covington on the Association’s behalf by Susan Pearson regarding a parking proposal to change parking to one side only on some of the narrowest streets in Div. 5. While the change is

very welcome, we asked the city to switch the one side only parking signs to the side opposite the side currently proposed. Susan also attended the online Covington City Council meeting on Jan. 26th to represent our point of view. The project is still under review by the city.

**VI. New Business:**

- a. Jesse Dalton, Operations & Maintenance Manager for the City of Covington forwarded a complaint to the city received through the online Covington Connects system about the asphalt sidewalks in Timberlane. Since they are on Timberlane Homes land, there is nothing much the city can do.

Chantelle will contact David Huhs to ask about our legal liabilities concerning the sidewalks made uneven by tree roots and wear and tear and making them difficult for those using strollers or wheel chairs.

**VII. Association Manager’s Report:**

- a. PSE will be replacing the meter at the clubhouse on Feb. 16th.
- b. Chantelle will be meeting a contractor about roof repairs also on the 16th
- c. The banner and other features of the website need to be changed to make contact information more clear. The address at the top is a mailing address only. Residents must make an appointment to visit the office in Kent which is closed due to the pandemic.

**VIII. Table of Motions**

**Motion 1:** Approval of Consent Agenda

Motion by: Linda

Linda	Chele	Susan	Gloria	Dorian				
Yes	absent	Yes	Yes	Yes				

**Upcoming Meetings: Board Meeting Tuesday, March 9, 2021**

**Meeting adjourned at 7:58 pm.**