

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
July 14, 2011

Meeting Called By: Bryan Lackey
Meeting Called To Order At: 7:00PM
Meeting Purpose: Regular Board Meeting

Roll Call

Bryan	David	Sam	Tonja	Chele	Tracey	Linda	Wendy	Jeanne
Present	Present	Absent	Present	Arrived Late-7:17	Present	Present	Arrived Late-7:35	Present

- I. **Adoption of the Agenda**
 - a. All approve.
- II. **Correction/Adoption of June 9, 2011 Board Meeting Minutes**
 - a. All approve.
- III. **Treasurer’s Report**
 - a. Money Market/Liquid Assets Balance regarding checks written for the month of June.
- IV. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets monthly at 7:00PM in the Timberlane clubhouse office on the Monday prior to the Board meeting (held on the 2nd Thursday of every month).**
 - 1. Review of Profit & Loss Statement-Budget vs. Actual for June.
 - 2. Continuing work on improving the office processes and procedures.
 - 3. May consider purchasing a safe for a more secure payment drop box.
 - b. **Architectural Control & Policy Compliance (ACPC)-meets weekly at 10:00AM in the Timberlane clubhouse office every Wednesday.**
 - 1. Revised parking notices.
 - 2. Scheduled a meeting with city officials to find out information on how they process complaints and the timeline for progress or completion. City manager would welcome being a guest speaker for October board meeting.
 - 3. Continuing ongoing work tracking and updating complaint log and board compliance sweep log.
 - c. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. The pool leak will be repaired and tested, then the new VGBA drain covers will be installed. May be able to open late for the 2011 season.
 - 2. Partnering with GRCC to manage greenbelts, trees, & common areas.
 - 3. Will be hiring an on-call handyman.
 - 4. Electrical bids will be obtained for security camera installation as well as possible installation of the hand dryers for the bathrooms.
 - 5. Service tech will be called for the boiler & two furnaces.
 - 6. Getting bids for drain issues in cul-de-sacs
 - 7. Auburn Lock re-keying of the clubhouse to be scheduled soon.
 - d. **Publicity & Recreation-meets monthly every 4th Tuesday at 7:00PM in the Timberlane clubhouse office.**
 - 1. Trash & Bash held Sat., July 9th had a huge turnout with for both the cleanup and the picnic! Thank you to everyone that donated their time or merchandise for our annual

event!

V. **Open Forum**

VI. **Director Comments**

- a. Discussion on purchasing enough tables and chairs for the clubhouse to be available for capacity (310 per fire code)-tabled to next workshop
- b. Neighborhood Watch will be managed by the board and meetings will be a part of all future workshops (4th Thursday of every month @ 7:00PM)
- c. Publicity-Recreation committee will be coordinating a “National Night Out” event, held annually every 1st Tuesday in August. It will be a dessert social with guest speakers and a walk to Jenkins Creek Park.

VII. **Table of Motions**

- a. **Motion 1:** Donate the costs of renting the clubhouse to a support group for Grandparents raising Grandchildren for a fundraiser

Motion by: Tracey

2nd: Bryan

Bryan	David	Sam	Tonja	Chele	Tracey	Linda	Wendy	Jeanne
Y	Y	Absent	Y	Y	Y	Y	Y	Y

- b. **Motion 2:** Acceptance of Forest Management Program Contract @\$4000 for Phase I & renegotiate per additional phases (hourly vs \$4000). Contract to be reviewed by the attorney prior to signing.

Motion by: David

2nd: Jeanne

Bryan	David	Sam	Tonja	Chele	Tracey	Linda	Wendy	Jeanne
Y	Y	Absent	Y	Y	Y	Y	Y	Y

Executive session to discuss homeowner repayment proposal and office questions and concerns begins 9:06PM

Executive session ends 10:24PM

Meeting adjourned at 10:25PM