

Timberlane Homeowners Association, Inc.

Special Meeting of the Board of Directors

April 12, 2011

Meeting Called By: **Bryan Lackey**
 Meeting Called To Order At: **7:00pm**
 Meeting Purpose: **Regular Board Meeting**

Roll Call

Bryan Pres. 2011	David VP 2011	Wendy Sec'y 2013	Sam 2013	Chele 2012	Tracey T 2012	Open 2012	Gerry 2011	Ted 2013
P	P	P	P	P	A		P	P

Tonja Hummel Treasurer, Present.

- I. Adoption of Agenda**
 - a. Agenda adopted
- II. Open Forum**
- III. Correction of March 10, 2011 Minutes.**
 - a. Minutes accepted motioned and approved. Bryan 1st, Chele 2nd
- IV. Treasurers' Report**
 - a. Report given by Tonja
- V. Committee Reports**
 - a. Audit, given by David. See attached
 1. Discussed Lien Schedule: Upon account reaching the balance equivalent to 1 years' worth of dues would incur lien, upon the balance equivalent of 2 years dues would incur collections account.
 - b. Architectural Maintenance, given by Ted and Gerry.
 1. Maintenance Company (Cloudy Skies) to begin this week 4 to 5 days away
 2. Janitorial Company (Durango Cleaning) to begin this week.
 3. Chipper Shredder approved to be purchased.
 - c. Pool, given by Wendy.
 1. The pool filtration pump has stopped working.
 2. Dye test is on hold until pump is fixed.
 - d. Publicity, given by Chele.
 1. Welcome packets presented by Sam.
 2. Deadline for Q3 newsletter is June 3rd.
 3. Resident/Volunteer recognition
 - e. Recreation, given by Chele.
 1. Waddlers and Toddlers group recreation is moving forward with offering this activity to our community.
 2. Without Walls Church concerns regarding storage and chair setup questions.
 - f. Nominating, given by David and Wendy
 1. George Pearson
 2. Tonja Hummel
 3. David Boyovich
 4. Bryan Lackey
 5. Heidi Kezele
- VI. Office Administration**
 1. Hours posted will be Thursday 3-7, Friday 10-4, Saturday 9-4.
 2. Single point of contact, Wendy Brooks.
- VII. Executive Session at 9:03: To discuss the homeowner situation and lien, bookkeepers, end of executive at 9:50. We have decided to release a paid lien and clear the balance of the account to correct a billing error and for questionable finance charges. The board with initiate a process to research liens. The board has discussed and will be contracting a bookkeeper and will announce the person after acceptance.**

Table of Motions:

Motion 1: Should the board fill the vacant position tonight, with Linda Caudle as the only candidate willing to fill.

Made by: Ted

2nd: Wendy

Bryan	David	Wendy	Sam	Chele	Tracey T	Vacant	Gerry	Ted
N	A	Y	Y	Y	Absent		Y	Y

Motion 2: Will the board allow Dean with Hydro-tek to have keys and code to work on the pool as needed to repair and upgrade our pool.

Made by: Wendy

2nd: Bryan

Bryan	David	Wendy	Sam	Chele	Tracey T	Linda	Gerry	Ted
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Motion 2: To approve finalized reimbursement and donation forms.

Made by: Bryan

2nd: Ted

Bryan	David	Wendy	Sam	Chele	Tracey T	Linda	Gerry	Ted
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Motion 3: To have Curran Law Firm act as our Registered Agent for the Secretary of State

Made by: Bryan

2nd: Chele

Bryan	David	Wendy	Sam	Chele	Tracey T	Linda	Gerry	Ted
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Motion 3: To apply a lien when association member's open balance is equivalent to one year of dues.

Made by: Bryan

2nd: Chele

Bryan	David	Wendy	Sam	Chele	Tracey T	Linda	Gerry	Ted
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Motion 3: To apply a lien when association member's open balance is equivalent to two years dues will be assigned to collection.

Made by: Bryan

2nd: Linda

Bryan	David	Wendy	Sam	Chele	Tracey T	Linda	Gerry	Ted
Y	Y	Y	Y	Y	Absent	Y	Y	Y

Meeting adjourned at 10:06, next meeting is Annual Meeting on April 14, 2011.