

Timberlane Homes Association, Inc.
Meeting of the Board of Directors
October 10, 2013

Meeting Called By: Linda Caudle
Meeting Called To Order At: 7:35PM
Meeting Purpose: Regular Board Meeting

Guest Speaker: Don Bartley, Kent Main Post office – Mailbox Replacement Program (7-7:35p)

Roll Call

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Present	Present	Present	Present	Present	Present			

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of 9-12-2012 – Approved

- II. **Adoption of the Agenda**
 - a. Adopted

- III. **Unfinished Business:**
 - a. Pool Status – Health Department has returned with new information on the operations manual – change 14 pages and add 20 more.
 - b. Post Office - Mailbox program – Don Bartley has information that homeowners can get together and petition for boxes for free. Don will get information to Chantelle and we will do a special mailing to all homeowners.

- IV. **New Business:**
 - a. 2014 Budget draft in progress. Will be meeting at the next Board workshop to finalize.
 - b. Completed 2012 audit and need to vote on the acceptance and agreement on the auditors finding.

- V. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets monthly at 9:00AM in the Timberlane clubhouse office on the Monday prior to the Board meeting.**
 - 1. Still no one interested in joining board and filling three open slots.
 - 2. Major focus on the budget.
 - 3. With 75% of the year behind us, we are ahead of the budget in terms of income, but our expenses are 18% over the amount budgeted.
 - b. **Publicity & Recreation-meets monthly every 4th Tuesday at 7:00PM in the Timberlane clubhouse office.**
 - 1. Newsletter out and are now working on Make a Difference Day and annual Halloween Party October 26th.
 - 2. Working on putting together the Holiday Bazaar and Santa pictures, November 23rd.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1st Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
 - 1. Complaint log has been streamlined and letter concerns are making a difference.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. Pool update above. Operationally it is ready to open. From the compliance standpoint we are still waiting for approval from the health department.
 - 2. Looking closely at the budget and trying to find ways to streamline without reducing services.

- VI. **Items for Discussion at next Workshop**
 - a. Budget

VII. Executive Session if Needed

- a. Not required

VIII. Table of Motions

- a. **Motion 1:** Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Yes	Yes	Yes			

- b. **Motion 2:** Approve and accept the 2012 annual audit.

Motion by: Linda

2nd: Kristi

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Abstain	Yes	Yes	Abstain	Yes			

Meeting adjourned at 8:00PM