

Timberlane Homes Association, Inc.

Meeting of the Board of Directors

September 12, 2013

Guest Speakers: **Derek Matheson with City of Covington** – State of the City Address (7:00-7:50)
 To view presentation, go to <http://www.covingtonwa.gov/stateofthecity.html>
Don Bartley, Kent Main Post office – Mailbox Replacement Program (7:50-8:45)

Meeting Called By: **Linda Caudle**
Meeting Called To Order At: **8:45 PM**
Meeting Purpose: **Regular Board Meeting**

Roll Call

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Present	Present	Present	Absent	Present	Present			

- I. **Approve Consent Agenda**
 - a. Approve Meeting minutes of 8-8-2013 – Approved

- II. **Adoption of the Agenda**
 - a. Adopted

- III. **Unfinished Business:**
 - a. Pool Status – still on hold but we did send in the final manual and there are a couple of questions to be answered. Will have the final revision in a couple of days. There still is a leak but its manageable and not a restriction to opening. Still need fencing and possible cover for wader.

- IV. **New Business:**
 - a. Purple Light Night – Last year we donated \$100 to sponsor a lighted tree to support the event. We do have money in our budget and it comes out to .11c per home to support this effort.

- V. **Committee Reports/Current Work Summary**
 - a. **Audit & Nominating-meets monthly at 9:30AM in the Timberlane clubhouse office on the first Monday of each month.**
 - 1. No names put forward for the three open board position.
 - 2. Starting to look at budget for 2014. Will want to discuss
 - 3. Concerns about no direct plan for the reserve study and no planned increase in reserve funding.
 - b. **Publicity & Recreation-meets monthly every 4th Tuesday at 7:00PM in the Timberlane clubhouse office.**
 - 1. End-of-Summer rummage sale successful.
 - 2. Newsletter will be sent out end of month.
 - 3. American Cancer Society regional training October 12th.
 - 4. Make a difference day event set for morning of October 26th.
 - 5. Halloween Party & Dance set for evening of October 26th.
 - 6. Holiday Bazaar, Nov 23rd, will be calling for vendors soon.
 - 7. PR desperately needs volunteers to make recreation events happen.
 - c. **Architectural Control & Policy Compliance (ACPC)-meets monthly every 1st Wednesday of the month at 10:00AM in the Timberlane clubhouse office.**
 - 1. Has sent out letters of concerns to several homeowners. It is showing a difference and the complaint list is manageable.
 - d. **Maintenance & Pool-meets monthly every 3rd Thursday of the month at 7:00PM in the Timberlane clubhouse office.**
 - 1. Pool update above.
 - 2. Will be working on a quote for replacing old bark with beauty bark at clubhouse.
 - 3. Will be looking for quote to pressure wash sidewalks to minimize moss issues this winter.

VI. Items for Discussion at next Workshop

- a. 2014 budget.
- b. Follow up discussion on new mail box program and how ownership and maintenance will be managed.
- c. Review changes to landscaping contract bids (will include Cloudy Skies.)
- d. Discuss maintenance and maintenance contracts.
- e. PR chair replacement.

VII. Executive Session if Needed

- a. Not needed

VIII. Table of Motions

- a. **Motion 1:** Approval of Consent Agenda

Motion by: Linda

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Absent	Yes	Yes			

- b. **Motion 2:** Approve PR expenditure of \$100 to sponsor a tree for Purple Light Night.

Motion by: Tracey

2nd: Josh

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Absent	Yes	No			

- ~~c. **Motion 3:** Approve the suggested Mailbox Replacement Program Plan B as presented by USPS pending minor adjustments to mailbox placement. (Vote rescinded)~~

~~Motion by: Chele~~

~~2nd: Kristi~~

Linda	Tracey	Chele	Tonja	Josh	Kristi			
Yes	Yes	Yes	Absent	Yes	Yes			

Meeting adjourned at 9:06PM